

DUPLICATE INFORMATION REQUEST TO SCHOOLS

Date _____

To _____
(Name of School Principal)

(School Address)

Regarding the following child or children: _____

(Names of Children)

There is frequent communication among the parents and stepparents regarding the health, education and general welfare of their children.

This is to advise you that it is agreed between _____ and _____
(Legal [biological/adoptive] Mother)
_____, that all record-keeping, verbal information, and
(Legal [biological/adoptive] Father)
written correspondence regarding the named children is to be equally available to their parents and stepparents.

(Mother's Signature)

(Father's Signature)

(Mother's Name)

(Father's Name)

(Mother's Address)

(Father's Address)

(Mother's Work Phone)

(Father's Work Phone)

(Mother's Home Phone)

(Father's Home Phone)

It is helpful to attach a photocopy of the page in your divorce agreement that specifies legal arrangements for each parent.